

PROJECTS SUB (POLICY AND RESOURCES) COMMITTEE

Thursday, 25 February 2016

Minutes of the meeting of the Projects Sub (Policy and Resources) Committee held at the Guildhall EC2 at 9.30 am

Present

Members:

Sir Michael Snyder (Chairman)	Deputy Catherine McGuinness
Mark Boleat (Deputy Chairman)	Graham Packham
Christopher Hayward	Deputy John Tomlinson

Officers:

Peter Lisle	- Town Clerk's Department
Christopher Braithwaite	- Town Clerk's Department
Craig Spencer	- Town Clerk's Department
Arshi Zaman	- Town Clerk's Department
Caroline Al-Beyerty	- Chamberlain's Department
Graham Bell	- Chamberlain's Department
Christopher Bell	- Chamberlain's Department
Peter Bennett	- City Surveyor
Mark Lowman	- City Surveyor's Department
Peter Young	- City Surveyor's Department
Martin O'Regan	- City of London Police
Simon Glynn	- Department of the Built Environment
Steve Presland	- Department of the Built Environment
Iain Simmons	- Department of the Built Environment
Michael Dick	- Barbican Centre
Leila Ben-Hassel	- Community and Children's Services Department
Jacquie Campbell	- Community and Children's Services Department
Christopher Earlie	- Culture, Heritage and Libraries Department
Michael Clarkson	- City of London School
Alan Bubbear	- City of London School for Girls

1. APOLOGIES

Apologies for absence were received from Deputy Roger Chadwick, Nigel Challis, Henry Colthurst and Hugh Morris.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations of interests.

3. **MINUTES**
RESOLVED – That the public minutes and summary of the meeting held on 26 January 2016 are approved as an accurate record.

4. **GATEWAY APPROVAL PROCESS**
RESOLVED – That the Sub-Committee notes the Gateway Approval Process.

5. **COUSIN LANE - STREET ENHANCEMENTS - GATEWAY 2 PROJECT PROPOSAL**

The Sub-Committee considered a Gateway 2 report of the Director of the Built Environment which provided details of a proposal to enhance Cousin Lane, one of the key routes to the Riverside Walk, in conjunction with the development of Cannon Bridge House – River Building. The report advised that the design would include improvement of footways and carriageway in Cousin Lane between Lower Thames Street and the Riverside Walk, possibly incorporating a raised carriageway, widened footways, planting, new street furniture and lighting. As the scheme is within the City Flood Risk Area, the incorporation of Sustainable Drainage Systems would also be investigated.

Members discussed whether, as this project was to be funded by Section 278 works, approval was also required from the Resource Allocation Sub-Committee. The Sub-Committee agreed that they could approve the Project, subject to Officers clarifying this point and submitting the report to Resource Allocation Sub-Committee if necessary.

RESOLVED – That the Sub-Committee approves the Project to progress to Gateway 5 on the Light route, subject to Officers clarifying whether approval was also required from Resource Allocation Sub-Committee for the use of Section 278 funding.

6. **100 BISHOPSGATE SECTION 278 WORKS - GATEWAY 2 PROJECT PROPOSAL**

The Sub-Committee considered a Gateway 2 report of the Director of the Built Environment which provided details of a proposal for a project of enabling works to accommodate 100 Bishopsgate on the public highway network. The Project would involve level changes to areas of public highway, changes to vehicle crossovers and possible upgrades to footway materials.

RESOLVED – That the Sub-Committee approves the project to proceed to Gateway 3/4 on the Regular route.

7. **THE MONUMENT - REQUEST TO CONDUCT A FEASIBILITY STUDY FOR DEVELOPING THE HERITAGE AND RETAIL OFFERING TO VISITORS - GATEWAY 2 PROJECT PROPOSAL**

The Sub-Committee considered a Gateway 2 report of the Director of Culture, Heritage and Libraries which provided proposals for feasibility study for developing the heritage and retail offering to visitors of The Monument. The project would involve the visibility of and access to the laboratory in the basement of The Monument.

The Sub-Committee discussed the proposal and agreed, before resources were spent on a feasibility study, the Service Committee should be asked to take a view as to whether the project was worthwhile. Therefore, the Sub-Committee referred the report to the Culture, Heritage and Libraries Committee for consideration.

RESOLVED – That Sub-Committee defers consideration of the report, and refers the report to the Culture, Heritage and Libraries Committee for consideration.

8. **REFUBISHMENT OF CITY OF LONDON SCHOOL FOR GIRLS - GATEWAY 2 PROJECT PROPOSAL**

The Sub-Committee considered a Gateway 2 report of the Headteacher of the City of London School for Girls which provided details of a proposal to refurbish the School. The project proposed refurbishment works to classrooms, music rooms, dining hall, staff work room, reception, halls and corridors over all four floors of the school but excluding non-teaching space. The report advised that the works could only be completed during school holidays so were likely to take place over three years.

RESOLVED – That the Sub-Committee approves the project to proceed to Gateway 3/4 on the Regular route.

9. **BANK JUNCTION EXPERIMENTAL SCHEME - ISSUES REPORT**

The Sub-Committee considered an Issues Report of the Director of the Built Environment which requested approval for a budget of £300,000 to progress the Bank Junction Experimental Scheme to the next Gateway 3/4.

Members noted that the proposed experimental scheme would reduce the risk of casualties to pedestrians and cyclists from cars and lorries, but expressed concern that the scheme may increase the risk of casualties for pedestrians from cyclists. Members noted that dangerous cycling practices were an issue across the City.

The Director of the Built Environment explained that this had been identified as a risk for the scheme, and the Department of the Built Environment would work with the City of London Police when the experimental scheme was implemented to enforce all road laws.

RESOLVED – That the Sub-Committee

- a) Approves the budget to reach the next Gateway of £300k, subject to additional funding of at least £60k being received from TfL in the next financial year;
- b) Approves Option A to be progressed through detailed design (during this time the inclusion, or not, of taxis will be decided) to gateway 4/5 (authority to start work).
- c) Note the final design and request for authority to start work will be reported to the Streets and Walkways and Projects Sub Committees and as well as the Policy and Resources Committee for approval.

10. 11-19 MONUMENT STREET ENVIRONMENTAL ENHANCEMENT PROJECT - GATEWAY 3 OUTLINE OPTIONS APPRAISAL

The Sub-Committee considered a Gateway 3 Outline Options Appraisal report of the Director of the Built Environment which set out the proposed scope of works under Section 278 and Section 106 for the 11-19 Monument Environmental Enhancement Scheme project.

The Town Clerk informed the Sub-Committee that this report had been considered by the Streets and Walkways Sub-Committee earlier in the week, and that Committee had agreed to delegate approval for the Gateway 4/5 report to the Town Clerk in consultation with the Chairman and Deputy Chairman. This Sub-Committee was recommended to do the same.

RESOLVED – That the Sub-Committee

- a) Approves the project objectives set out in Appendix 2 of the report;
- b) Authorises the release of funds to cover staff costs and fees as outlined in Section 16 of the report;
- c) Authorises that approvals for the Gateway 4/5 report be delegated to Town Clerk in consultation with the Chairman and Deputy Chairman.

11. GOLDEN LANE PLAYGROUND - GATEWAY 4/5 AUTHORITY TO START WORK

The Sub-Committee considered a Gateway 4/5 report of the Director of Community and Children's Services which requested authority to start work for the Golden Lane Playground Refurbishment.

Members queried whether the 20th Century Society was in fact a Statutory Consultee. The City Surveyor and Town Clerk agreed to clarify this for future schemes.

The Chairman explained that, during callover, he had been informed that the funding for this project was time limited solely because an element of it was from a carry forward of underspend of 2014/15 budgets. He explained that the Chamberlain had confirmed that arrangements could be made to continue the carry forward of this element of the underspend in to 2016/17, thereby removing the time limitation. Therefore, the Chairman suggested that there was now no requirement to avoid a tender exercise for the implementation of the works, which should ensure the best possible procurement outcome. The Sub-Committee therefore agreed that the consideration of this project could be deferred until a full procurement exercise had been undertaken.

RESOLVED – That the Sub-Committee defers consideration of the report until a full procurement exercise has been undertaken.

12. EASTERN CITY CLUSTER - PUBLIC ART (YEAR 5 & 6) - GATEWAY 6 UPDATE REPORT

The Sub-Committee considered a Gateway 6 report of the Director of the Built Environment which updated Members on Year 5 of the Sculpture in the City

project, advised on preparations for Year 6 and sought approval of funding for the delivery of Years 7 to 9 (3 years) of the project which will be implemented from 2017 to 2019.

Members discussed whether, as this project was to be funded by Section 106 funding, approval was also required from the Resource Allocation Sub-Committee. The Sub-Committee agreed that they could approve the Project, subject to Officers clarifying this point and submitting the report to Resource Allocation Sub-Committee if necessary.

RESOLVED – That the Sub-Committee:

- a) Notes the contents of this update report and agrees the shortlist of artworks for Year 6.
- b) Approves an increase of £25,000 on the budget of Year 5 from TfL funding underspends in 2015/16, to cover additional costs that have incurred in the delivery of last year's project due to the unforeseen need to remove a piece earlier than programmed, subject to confirmation as to whether approval is also required from the Resource Allocation Sub-Committee.
- c) Approves an additional contribution of £30,000 to the sum of £90,000 already approved in May 2015 (bringing the total City contribution to £120,000) for the implementation of this Year's project, funded from the existing 22 Bishopsgate S106, subject to clarification as to whether approval is also required from the Resource Allocation Sub-Committee.
- d) Approves the appointment of the specialist consultants (Lacuna PR Ltd, A et Cetera, Open City Architecture, Brunswick Media and Sally Bowling) and the tender exercise for the art moving specialists as described in the procurement section of the report.
- e) Authorises the Partner Board to establish a Charitable Trust.
- f) Approves a contribution of £360k from the S106 obligation connected with the Pinnacle development at 22 Bishopsgate to cover a capped three-year commitment to support the running of the project by a Charitable Trust between 2017 and 2019, subject to clarification as to whether approval is also required from the Resource Allocation Sub-Committee.
- g) Delegates authority to the Director of Transportation and Public Realm and Head of Finance to adjust the project budget between staff costs, fees and works providing the overall budget is not exceeded.

13. BURY COURT (6 BEVIS MARKS S278 PUBLIC HIGHWAY WORKS) - GATEWAY 7 OUTCOME REPORT

The Sub-Committee considered a Gateway 7 Outcome report of the Director of the Built Environment which provided the Committee with details of the outcomes of the project to improve the street scene at Bury Court.

The Town Clerk explained that the Streets and Walkways Sub-Committee had agreed to request that the developer agree that the Corporation retain the funds for use on other projects. The Sub-Committee concurred with this request.

RESOLVED – That the Committee:

- a) Notes the final cost of the project.
- b) Agrees to request permission from the developer to retain unspent funds to be used towards other projects.
- c) Notes the lessons learnt and agrees that the project be closed.

14. PARKING AND ENFORCEMENT PLAN STAGE 3 - CITY WIDE REVIEW OF LOADING RESTRICTIONS AND FUNCTIONAL STREET ENHANCEMENT PROJECT - GATEWAY 7 OUTCOME REPORT

The Sub-Committee considered a Gateway 7 report of the Director of the Built Environment which provided details of the outcomes of the Parking and Enforcement Stage 3 project, which had involved a City-wide review of loading restrictions and functional street enhancements.

RESOLVED – That the Sub-Committee:

- a) Notes the lessons learnt and agrees that the project is closed.
- b) Agrees that unspent funds of £26,838 be released back to the On Street Parking Account;
- c) Agrees that a budget adjustment be undertaken to utilise works funding for an overspend of £10,575 on P&T staff costs;
- d) Agrees that an off-street parking charges review be progressed independent of this project.

15. UPDATE ON TRANSPORT FOR LONDON FUNDING 2015/16

The Sub-Committee considered a report of the Director of the Built Environment which provided the Sub-Committee with an update on the Corporation's Transport for London funding for 2016/17.

RESOLVED – That the Sub-Committee:

- a) Approves the reallocation of the identified underspend of £282,000 from Transport for London funding for 2015/16, as set out in Tables 1 and 2 of the report, subject to confirmation as to whether approval is also required from the Resource Allocation Sub-Committee.
- b) Approves the use of additional Transport for London funding of £48,000 for existing projects, as set out in Table 2 of the report.
- c) Approves the increase in scope of the Southampton Buildings, Fleet Street Area Strategy and Liverpool Street enhancement projects as set out in Table 2 of the report.

16. REVIEW OF UK PUBLIC CONTRACT REGULATIONS AND EU PROCUREMENT DIRECTIVES

The Sub-Committee considered a joint report of the Chamberlain and the Comptroller and City Solicitor which provided details of a review of how the Corporation and the UK interpreted EU Procurement Directives, in comparison to the interpretation by other EU Member States.

RESOLVED – That the Sub-Committee notes the report.

17. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

18. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was two items of urgent business.

Aldgate Highway Changes and Public Realm Improvements – Request for Delegated Authority

The Sub-Committee considered a report of the Director of the Built Environment which requested an extension of an existing delegated authority in relation to the Aldgate Highway Changes and Public Realm Improvements project. The existing delegation covered budget increases of up to £1m, and the report sought an increase of this limit to £1.75m.

The Sub-Committee expressed concern about the scale of the budget increases for this project. The Sub-Committee also noted that approval may also be required from the Resource Allocation Sub-Committee.

RESOLVED – That the Sub-Committee delegates authority to the Town Clerk (in consultation with the Chairman and Deputy Chairman) to approve budget increases of up to £1.75m for the Aldgate Highway Changes and Public Realm Improvements project.

One Safe City Projects

The Sub-Committee considered a report of the Town Clerk, which requested delegated authority to the Town Clerk for the approval of Issues reports in relation to the One Safe City Programme (incorporating the Ring of Street, Community Safety, Customer Service and Joint Contract and Control Room projects).

RESOLVED – That authority be delegated to the Town Clerk (in consultation with the Chairman and Deputy Chairman) to approve Issues Reports in relation to:

- Interim Staffing costs (anticipated to be around £50,000 from the Town Clerk's Local Risk budget for October 2015 to March 2016 and £145,000 for ongoing costs to progress the programme from April to July 2016, pending Gateway reports)
- The decant of the Joint Command and Control Room (at an anticipated cost of £64,950).

19. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following item(s) on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

20. **NON-PUBLIC MINUTES**

The Sub-Committee approved the non-public minutes of the meeting held on 26 January 2016 as an accurate record.

21. **GUILDHALL WEST WING STAIRCASE REPAIRS - GATEWAY 2 PROJECT PROPOSAL**

The Sub-Committee considered and approved a Gateway 2 proposal of the City Surveyor regarding repair works to the Guildhall West Wing Staircase.

22. **POLICE ACCOMMODATION PROJECT - GATEWAY 3/4 UPDATE REPORT AND DECANT PLAN**

The Sub-Committee considered and approved a joint Gateway 3/4 update report of the Chamberlain, City Surveyor and Commissioner of the City of London Police which provided the Committee with an update on the Police Accommodation project. The report primarily advised on the decant strategy to allow the project to proceed.

23. **21 WHITEFRIARS STREET REFURBISHMENT OF 3RD FLOOR AND RECEPTION AREA - GATEWAY 3/4 OPTIONS APPRAISAL**

The Committee considered and deferred a gateway 3/4 report of the City Surveyor regarding the refurbishment of the third floor and reception area of 21 Whitefriars Street.

24. **CITY OF LONDON SCHOOL - SUMMER WORKS - GATEWAY 3/4 OPTIONS APPRAISAL**

The Sub-Committee considered and approved a joint Gateway 3/4 Options Appraisal report of the City Surveyor and the Head Teacher of the City of London School regarding summer works to be carried out at the School.

25. **REPLACE THEATRE MAIN HOUSE LIGHT DIMMERS AND PIT THEATRE DIMMERS AND CONTROL**

The Sub-Committee considered and approved a Gateway 3/4 Options Appraisal report of the Managing Director of the Barbican Centre regarding the Replacement of the Theatre Main House Light Dimmers and Pit Theatre Dimmers and Control.

26. **POULTRY MARKET: HISTORIC REPAIRS (ASBESTOS REMOVAL ENABLING WORKS AND PROCUREMENT OPTIONS) - GATEWAY 4 DETAILED OPTIONS APPRAISAL**

The Sub-Committee considered and approved a Gateway 4 Detailed Options Appraisal report of the City Surveyor regarding repairs to the Poultry Market.

27. **4-14 TABERNACLE STREET - ISSUE REPORT**

The Sub-Committee considered and approved an Issues report of the City Surveyor which requested approval to increase the contract works budget for 4-14 Tabernacle Street.

28. **BRIDGEMASTER'S HOUSE - PHASE 2 - ISSUES REPORT**
The Sub-Committee considered and approved an Issue report of the City Surveyor which requested approval for an increased project sum and contract sum for the project in relation to Bridgemaster's House – Phase 2.
29. **CENTRAL CRIMINAL COURT PLANT REPLACEMENT: PHASE 1 - GATEWAY 6 PROGRESS REPORT**
The Sub-Committee noted a report of the City Surveyor which provided an update regarding Phase 1 of the Central Criminal Plant Replacement Works.
30. **ORACLE PROGRAMME CLOSURE REPORT - GATEWAY 7**
The Committee considered and approved a Gateway 7 report of the Chamberlain which provided the Committee with the project closure report for the Oracle Programme.
31. **HIGHWAYS AND PUBLIC REALM PROGRAMME: GREEN, AMBER AND RED PROJECTS**
The Sub-Committee noted a report of the Director of the Built Environment which provided information of the Highways and Public Realm projects rated as green, amber and red.
32. **THE BARBICAN CAMPUS PROGRAMME: AMBER AND RED PROJECTS**
The Sub-Committee noted a report of the Managing Director of the Barbican Centre which provided information of the amber and red projects within the Barbican Campus Programme.
33. **ACTION TAKEN BY THE TOWN CLERK UNDER DELEGATED AUTHORITY OR URGENCY PROCEDURES**
The Sub-Committee noted a report of the Town Clerk which provided information of action taken under urgency procedures to grant authority to start work at Trinity Square for S278 works.
34. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
There were no questions.
35. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
There were no items of urgent business.

The meeting closed at 10.55 am

Chairman

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